pennsylvania
STATE EMPLOYEES' RETIREMENT SYSTEM

www.sers.pa.gov
Telephone: 717.783.8085
FAX: 717.783.0581

VACANCY BID FORM

This completed form must be included with the materials listed on the job posting. The materials must be postmarked on or before the closing date listed on the job posting. Mail or fax the materials using the address listed at the bottom of the page or the fax number listed above.

VACANCY INFORMATION

Job Title of Vacancy: _____

Position Number of Vacancy: _____

Is the vacancy a Civil Service or Non-Civil Service job?
- ☐ CIVIL SERVICE
- ☐ NON-CIVIL SERVICE

EMPLOYEE INFORMATION

Have you taken a Civil Service test for this job title?
- ☐ YES
- ☐ NO
- ☐ N/A

Are you a current or former Civil Service employee?
- ☐ YES, CURRENT
- ☐ YES, FORMER
- ☐ NO

Most Recent Civil Service Job Title: _____ ☐ N/A

Commonwealth Employee Number: _____ ☐ N/A

Last 4 Digits of Social Security Number: _____

Name: _____

Mailing Address: _____

Telephone (Day): _____

Telephone (Other): _____

Email: _____

_____ _____
Applicant Signature **Date**

Human Resources Division
30 North Third Street, Suite 150
Harrisburg, Pennsylvania 17101-1716

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